

Partners in English Language Learning (PiELL)
2014 Annual Meeting
April 23, 2014
Time: 3:00 p.m.
Place: Margaritas Restaurant
Grass Valley, CA 95945

Welcome and Attendance

Bev Stout, Past President of PiELL, called the meeting to order at 3:05 p.m. and welcomed board members to our annual meeting. In attendance were board members Bev Stout, Judi Kreinick, Bill DeCamp, Nancy Guenther, Louise Beesley, Becca Schultz, Brettin White, and Diane Miessler as well as Program Coordinator, Donna Cobb. Absent: Diana Riley. For the first time, our Annual Meeting is being held in conjunction with our regularly scheduled April BOD meeting.

Introduction of Annual Minutes

Nancy Guenther summarized the minutes of the March 27, 2013, Annual Meeting of Partners in English Language Learning. Copies of the complete minutes were made available to those in attendance. There being no additions or corrections, Louise Beesley made a motion to approve the minutes as read. Judi Kreinick seconded. Motion passed.

Annual Financials

Bill DeCamp, in Diana Riley's absence, presented the financials for fiscal year 2013, presenting a profit and loss statement, budget vs actual for the past year. 2013 saw an increase in our equity by \$1876.70. We had projected a loss of \$2,088.74 so we are in better shape than projected. This was due in part from an unexpected grant (Morgan Stanley which we will not receive this year) and an increase in our budgeted individual, Scrip and fundraising donations. In addition, our expenses were less than budgeted specifically in books and materials, tutor training and utilities.

The bi-annual audit for 2012 and 2013 was completed by Phillip Smith, CPA, who gave his services "in kind" at a value of \$750.

2013 PiELL Accomplishments

Bev then summarized some of PiELL's accomplishments during the last year. Accomplishments included:

- New Board Membership: Diana Riley, Bill DeCamp, Brettin White and Becca Schultz (Brettin and Becca coming on the Board in March 2014).
- Fundraisers: Northridge Restaurant (PV) \$183, Papa Murphy's (Fowler Center) about \$50, Summer Thyme's about \$200.

- Training – New Tutor Training sessions (April, September 2013, April 2014), Tutor Coffees. During the last 13 months, we trained 27 new tutors and evaluated 35 new students. Bev passed out a handout that shows the number of new students and tutors, number of students and tutors leaving the program and temporarily inactive and waiting for a match. During 2013, we had 116 different students and 87 tutors. Some tutors and students leave during the year for various reasons. We have 14 students waiting for a match, currently. We currently have 58 matched students and 47 active tutors.
- Simplification – Holding Annual Meeting in conjunction with April BOD Meeting, having fewer regularly scheduled BOD meetings (January, April, July and October) and eliminating some events that were sparsely attended.

Slate of Candidates

The Nominating Committee consists of Nancy Guenther, Bill DeCamp and Louise Beesley. Diana Riley has, sadly, had to tender her resignation from the Board and office of Treasurer effective April 30, 2014. She hopes circumstances will allow her to rejoin us at a later date. Bill DeCamp has volunteered to serve as our Treasurer if there are no other nominations for this position. Nancy introduced the proposed Slate of Officers and Board of Directors for the term of April 24, 2014, through March, 2015.

Executive Officers

Judi Kreinick and Bev Stout	Co-Presidents
Open	Vice President
Nancy Guenther	Secretary
Bill DeCamp	Treasurer
Diane Miessler	Past President

Directors (Re-Election)

Nancy Guenther (re-election for a two year term)
Diane Miessler (re-election on completion of her present two year term 5/2014)

As Information - Directors – Currently Serving Two Year Terms

Louise Beesley – beginning her second year
Bill DeCamp – serving his first year
Judi Kreinick – beginning her second year
Diana Riley – serving her first year (resignation tendered effective 4/30/14)
Bev Stout – beginning her second year
Becca Schultz – serving her first year
Brettin White – serving her first year

Nancy asked for nominations from the floor. There being none, she asked for a motion to close the nominations. Becca Schultz made the motion and Louise Beesley seconded. All present voted in favor of closing the nominations.

Bill DeCamp made a motion to vote the nominees. Brettin White seconded. All in favor raised their hands. Motion carried unanimously. Slate of Officers and Directors elected as presented.

After the election, our newest Board members told a little about themselves. Becca has been tutoring with PiELL for about 8 years. She has a student and recently took on 3 other students on a temporary basis who are related. She has since passed on two of these students to other tutors and still has one with a low level of literacy. She is evaluating him to see if he can be effectively tutored through our program. Last year, Becca earned her CELTA certification in an intensive program. She headed up the Healthy Smiles program for 7 years and has been a dentist for over 30 years. Her interests include public speaking and she has volunteered to chair our Community Outreach Committee. She also has some experience with grant writing, working with someone else who served as the lead grant writer.

Brettin is a full time student at Sacramento State University and is an English Major. She lives in Nevada City. While living in Mexico City doing mission work for her church, she volunteered as an English tutor during her 1.5 year stay. She realized she likes teaching adults. She is getting her TESOL certification. Brettin was involved with newsletter writing while in Mexico and has joined our Newsletter Committee. Her long-term goal is to teach English abroad after she completes her degree and TESOL certification.

Closing Comments and Presentations

Bev presented Diane a card and gift certificate to Weiss Brothers Nursery in gratitude for her service as our President.

In honor of Administrative Professionals Day, Donna was presented with a card and gift in appreciation of her service to PiELL as our Program Coordinator.

There being no further business, the Annual Meeting was concluded at 3:40 p.m.

Respectfully submitted,

Nancy Guenther
Secretary
Partners in English Language Learning